



DEPARTMENT OF THE ARMY
2d ENGINEER BRIGADE
724 POSTAL SERVICE LOOP #5000
JOINT BASE ELMENDORF-RICHARDSON, ALASKA 99505-5000



REPLY TO
ATTENTION OF

APVR-ENG-CO

26 September 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #4 (Equal Opportunity (EO) Complaint Procedures)

1. References:

a. AR 600-20 Army Command Policy.

b. USARAK CG Policy #0-04, Equal Opportunity (EO) Complaint Procedures, dated 12 Aug 10.

2. Purpose. The purpose of this policy statement is to address EO complaint procedures that allege unlawful discrimination or unfair treatment on the basis of race, color, religion, gender and national origin.

3. General. This policy applies to Soldiers, their Family members, civilian employees and contractors assigned or attached to or employed by 2d Engineer Brigade and tenant organizations or activities.

4. Commanders must ensure equal opportunity complaint procedures are disseminated down to every Soldiers within the command and to all new Soldiers upon arrival, as required by Army Regulation 600-20, Army Command Policy, Chapter 6.

5. Everyone has the right to present complaints alleging acts of discrimination by military personnel, DA civilian personnel and Family members to the command without fear of intimidation, reprisal, or harassment. Each member of the chain of command will ensure complainants are protected from reprisal or retaliation for filing an equal opportunity complaint.

6. I encourage the processing of equal opportunity complaints through the chain of command; however, other channels are also available. Commander will ensure military personnel and their Family members are aware of alternate reporting channels, including higher echelons in the chain of command, Equal Opportunity Advisor, Inspector General, Chaplains, Provost Marshal, medical agencies, Equal Employment Office, Staff Judge Advocate, and housing referral offices.

7. False complaints: Soldiers who knowingly file a false equal opportunity complaint (complaint containing information or allegations that the complainant knew to be false) may be punished under the Uniform Code of Military Justice.

APVR-ENG-CO

SUBJECT: Policy Letter #6 (Soldiers Participation in Gang or Extremist Organizations and Activities)

8. Anyone needing assistance in filing an equal opportunity complaint may contact the brigade or installation equal opportunity advisor, or the 2d Engineer Brigade Equal Opportunity Office at 384-0730.

9. The point of contact for this memorandum policy is Brigade Equal Employment Representative @ (907) 384-0730.

THOMAS J. ROTH
COL, EN
Commanding

DISTRIBUTION:
2d Engineer Brigade Command Teams