SEMI ANNUAL KEY & LOCK INVENTORY
USARAK REG 190-1

UNIT/ACTIVITY	LOCATION	PERIOD: START END

HOOK # (Optional) (The # of the key in the key box or key register)	KEY/LOCK SERIAL # (The serial # recorded on the key/lock)	LOCK LOCATION (Where lock is currently in use, i.e. rack #4, Door, Cabinet #6)	NUMBER OF KEYS ORIGINALLY ISSUED (Total number of keys when lock was put into operation)	NUMBER OF KEYS ON HAND (Total number of keys currently in the key box or on the key ring)	REMARKS OR DISPARITIES (Enter an explanation of key disparities between blocks 4 and 5, i.e. 2 signed out, 1 lost, 1 destroyed)

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HOOK # (Optional)	KEY/LOCK SERIAL #	LOCK LOCATION (RACK#, DOOR, CABINET)	NUMBER OF KEYS ORIGIANLLY ISSUED	NUMBER OF KEYS ON HAND	REMARKS OR DISPARITIES

IAW AR 190-11 and AR 190-51, all keys and locks were inventoried by serial number and were _____ were not _____ present or accounted for. (Explain disparities in the remarks/disparities column, sign the form when the inventory is completed and maintain on file for 1 year).

TYPED OR PRINTED NAME OF KEY CUSTODIAN	SIGNATURE	GRADE	DATE OF INVENTORY