

# 1st Quarter FY 04

CLASS TITLE	TARGET AUDIENCE	Mandatory	Location	POC	Oct	Nov	Dec
<b>Alcohol and Drug Abuse Prevention Training 0900-1700</b>	Referrals only. Soldiers, family members, employees & retirees. Referrals made from the EAP, Clinical Director, civilian agencies and/or commanders.	AR 600-85, Chap 2-6h (3) (a-d)	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	15 & 16	17 & 18	15 & 16
<b>Civilian Employee Substance Abuse Awareness Education Training 1300-1430</b>	Civilian Employees	AR 600-85, Chap 2-6f	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	16	13	4
<b>Employee Assistance Program Supervisor Training 1300-1430</b>	EAP Supervisors of civilian employees	DA Pam 600-85, Chap 2-1e, 2-4b (1-4)	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	15	12	17
<b>Drug Free Workplace (DFW) Testing Designated Position (TDP) and Commercial Driver's License (CDL) Substance Abuse Training 1300-1630</b>	Testing Designated Positions & Commercial Driver License Employees 1300-1630	AR 600-85, Chap 1-18b and DA Pam Chap2-4 a(1-3)	Bldg 1113, room 7 (Basement)	Maxine Martinez, 384-1418	7		
<b>Drug Free Workplace (DFW) Testing Designated Position (TDP) and Commercial Driver's License (CDL) Substance Abuse Training 1030-1200</b>	Supervisors of TDPs and CDLs	DA Pam 600-85, Chap 2-4a (1) and AR 600-85, Chap 14-32b	Bldg 1113, room 7 (Basement)	Maxine Martinez, 384-1418	7		
<b>Unit Prevention Leader Quarterly Update Training 1300-1530</b>	Certified Unit Prevention Leaders Quarterly Training	SEE **	Bldg 45-580 James Lee Reserve Center	SGT Mack, 384-1416			1
<b>Unit Prevention Leader Certification Training 0900-1700</b>	Unit Prevention Leaders Certification Training	SEE **	Bldg 45-580 James Lee Reserve Center	SGT Mack, 384-1416			8 -12
<b>Community Drug and Alcohol Awareness Training 1400-1500</b>	Entire Community	AR 600-85 Chap 2-3b	Post Theater	Aaron Harrop 384-1411		21	
<b>Alcohol Sellers Intervention Training (ASIP) 1700-1900</b>	Bartenders, waitresses, etc.	AR 215-1, Chap 7-14d	TBA	Aaron Harrop, 384-1411		13	
<b>Alcohol &amp; Drug Abuse Prevention Training for First Termers 1430 - 1630</b>	First Duty Assignment Soldiers	Recommended by Installation Prevention Team	Bldg 600	Fred Barnes, 384-7366	14	4 & 18	2 & 16
<b>Pre-Command Course Training</b>	Commanders and ISGs		Bldg 600, room 129	Maxine Martinez, 384-1418	UNK	UNK	UNK

\*\* Army Center for Substance Abuse Programs Commanders Guide and Unit Prevention Leaders' Urinalysis Collection Handbook Chap 2-1B5

## 2<sup>nd</sup> Quarter

CLASS TITLE	TARGET AUDIENCE	Mandatory	Location	POC	Jan	Feb	Mar
<b>Alcohol and Drug Abuse Prevention Training 0900-1700</b>	Referrals only. Soldiers, family members, employees & retirees. Referrals made from the EAP, Clinical Director, civilian agencies and/or commanders.	AR 600-85, Chap 2-6h (3) (a-d)	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	12 & 13	23 & 24	15 & 16
<b>Civilian Employee Substance Abuse Awareness Education Training 1300-1430</b>	Civilian Employees	AR 600-85, Chap 2-6f	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	15	12	11
<b>Employee Assistance Program Supervisor Training 1300-1430</b>	EAP Supervisors of civilian employees	DA Pam 600-85, Chap 2-1e, 2-4b (1-4)	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	21	25	24
<b>Drug Free Workplace (DFW) Testing Designated Position (TDP) and Commercial Driver's License (CDL) Substance Abuse Training 1300-1630</b>	Testing Designated Positions & Commercial Driver License Employees 1300-1630	AR 600-85, Chap 1-18b and DA Pam Chap2-4 a(1-3)	Bldg 1113, room 7 (Basement)	Maxine Martinez, 384-1418			17
<b>Drug Free Workplace (DFW) Testing Designated Position (TDP) and Commercial Driver's License (CDL) Substance Abuse Training 1030-1200</b>	Supervisors of TDPs and CDLs	DA Pam 600-85, Chap 2-4a (1) and AR 600-85, Chap 14-32b	Bldg 1113, room 7 (Basement)	Maxine Martinez, 384-1418			17
<b>Unit Prevention Leader Quarterly Update Training 1300-1530</b>	Certified Unit Prevention Leaders Quarterly Training	SEE **	Bldg 45-580 James Lee Reserve Center	SGT Mack, 384-1416	7		
<b>Unit Prevention Leader Certification Training 0900-1700</b>	Unit Prevention Leaders Certification Training	SEE **	Bldg 45-580 James Lee Reserve Center	SGT Mack, 384-1416	26 -30		
<b>Community Drug and Alcohol Awareness Training 1400-1500</b>	Entire Community	AR 600-85, Chap 2-3b	Post Theater	Aaron Harrop 384-1411			19
<b>Alcohol Sellers Intervention Training (ASIP) 1700-1900</b>	Bartenders, waitresses, etc.	AR 215-1, Chap 7-14d	TBA	Aaron Harrop, 384-1411			
<b>Alcohol &amp; Drug Abuse Prevention Training for First Termers 1430 - 1630</b>	First Duty Assignment Soldiers	Recommended by Installation Prevention Team	Bldg 600	Fred Barnes, 384-7366	6 & 20	3 & 17	2 & 16
<b>Pre-Command Course Training</b>	Commanders and ISGs		Bldg 600, room 129	Maxine Martinez, 384-1418	UNK	UNK	UNK

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## 3rd Quarter

CLASS TITLE	TARGET AUDIENCE	Mandatory	Location	POC	Apr	May	Jun
<b>Alcohol and Drug Abuse Prevention Training 0900-1700</b>	Referrals only. Soldiers, family members, employees & retirees. Referrals made from the EAP, Clinical Director, civilian agencies and/or commanders.	AR 600-85, Chap 2-6h (3) (a-d)	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	19 & 20	17 & 18	21 & 22
<b>Civilian Employee Substance Abuse Awareness Education Training 1300-1430</b>	Civilian Employees	AR 600-85, Chap 2-6f	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	22	13	17
<b>Employee Assistance Program Supervisor Training 1300-1430</b>	EAP Supervisors of civilian employees	DA Pam 600-85, Chap 2-1e, 2-4b (1-4)	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	21	19	23
<b>Drug Free Workplace (DFW) Testing Designated Position (TDP) and Commercial Driver's License (CDL) Substance Abuse Training 1300-1630</b>	Testing Designated Positions & Commercial Driver License Employees 1300-1630	AR 600-85, Chap 1-18b and DA Pam Chap2-4 a(1-3)	Bldg 1113, room 7 (Basement)	Maxine Martinez, 384-1418			24
<b>Drug Free Workplace (DFW) Testing Designated Position (TDP) and Commercial Driver's License (CDL) Substance Abuse Training 1030-1200</b>	Supervisors of TDPs and CDLs	DA Pam 600-85, Chap 2-4a (1) and AR 600-85, Chap 14-32b	Bldg 1113, room 7 (Basement)	Maxine Martinez, 384-1418			24
<b>Unit Prevention Leader Quarterly Update Training 1300-1530</b>	Certified Unit Prevention Leaders Quarterly Training	SEE **	Bldg 45-580 James Lee Reserve Center	SGT Mack, 384-1416	5		
<b>Unit Prevention Leader Certification Training 0900-1700</b>	Unit Prevention Leaders Certification Training	SEE **	Bldg 45-580 James Lee Reserve Center	SGT Mack, 384-1416	12 -16		
<b>Community Drug and Alcohol Awareness Training 1400-1500</b>	Entire Community	AR 600-85, Chap 2-3b	Post Theater	Aaron Harrop 384-1411		14	
<b>Alcohol Sellers Intervention Training (ASIP) 1700-1900</b>	Bartenders, waitresses, etc.	AR 215-1, Chap 7-14d	TBA	Aaron Harrop, 384-1411		13	
<b>Alcohol &amp; Drug Abuse Prevention Training for First Termers 1430 - 1630</b>	First Duty Assignment Soldiers	Recommended by Installation Prevention Team	Bldg 600	Fred Barnes, 384-7366	6 & 20	4 & 18	1 & 15
<b>Pre-Command Course Training</b>	Commanders and ISGs		Bldg 600, room 129	Maxine Martinez, 384-1418	UNK	UNK	UNK

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## 4<sup>th</sup> Quarter

CLASS TITLE	TARGET AUDIENCE	Mandatory	Location	POC	Jul	Aug	Sep
<b>Alcohol and Drug Abuse Prevention Training 0900-1700</b>	Referrals only. Soldiers, family members, employees & retirees. Referrals made from the EAP, Clinical Director, civilian agencies and/or commanders.	AR 600-85, Chap 2-6h (3) (a-d)	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	19 & 20	16 & 17	20 & 21
<b>Civilian Employee Substance Abuse Awareness Education Training 1300-1430</b>	Civilian Employees	AR 600-85, Chap 2-6f	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	8	19	9
<b>Employee Assistance Program Supervisor Training 1300-1430</b>	EAP Supervisors of civilian employees	DA Pam 600-85, Chap 2-1e, 2-4b (1-4)	Bldg 1113, room 7 (Basement)	Aaron Harrop 384-1411	21	18	22
<b>Drug Free Workplace (DFW) Testing Designated Position (TDP) and Commercial Driver's License (CDL) Substance Abuse Training 1300-1630</b>	Testing Designated Positions & Commercial Driver License Employees 1300-1630	AR 600-85, Chap 1-18b and DA Pam Chap2-4 a(1-3)	Bldg 1113, room 7 (Basement)	Maxine Martinez, 384-1418			23
<b>Drug Free Workplace (DFW) Testing Designated Position (TDP) and Commercial Driver's License (CDL) Substance Abuse Training 1030-1200</b>	Supervisors of TDPs and CDLs	DA Pam 600-85, Chap 2-4a (1) and AR 600-85, Chap 14-32b	Bldg 1113, room 7 (Basement)	Maxine Martinez, 384-1418			23
<b>Unit Prevention Leader Quarterly Update Training 1300-1530</b>	Certified Unit Prevention Leaders Quarterly Training	SEE **	Bldg 45-580 James Lee Reserve Center	SGT Mack, 384-1416		11	
<b>Unit Prevention Leader Certification Training 0900-1700</b>	Unit Prevention Leaders Certification Training	SEE **	Bldg 45-580 James Lee Reserve Center	SGT Mack, 384-1416		23 - 27	
<b>Community Drug and Alcohol Awareness Training 1400-1500</b>	Entire Community	AR 600-85 Chap 2-3b	Post Theater	Aaron Harrop 384-1411		20	
<b>Alcohol Sellers Intervention Training (ASIP) 1700-1900</b>	Bartenders, waitresses, etc.	AR 215-1, Chap 7-14d	TBA	Aaron Harrop, 384-1411			
<b>Alcohol &amp; Drug Abuse Prevention Training for First Termers 1430 - 1630</b>	First Duty Assignment Soldiers	Recommended by Installation Prevention Team	Bldg 600	Fred Barnes, 384-7366	6 & 20	3, 17 & 31	14
<b>Pre-Command Course Training</b>	Commanders and ISGs		Bldg 600, room 129	Maxine Martinez, 384-1418	UNK	UNK	UNK

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