

Functional, Unnumbered Guides

Title	Date	Grading Scheme	Job Format
Administrative Analysis Grade-Evaluation Guide	Aug. 1990	FES	FES
Clerical and Assistance Work, Grade Level Guide	Jun. 1989	Whole Grade	Narrative
Compliance Work, Grade Evaluation Guide for	Jan. 1991 Jul. 1991	FES	FES
Correctional Skills, Grade Level Guide for Positions Requiring Collateral	Jun. 1971	5 Factor Levels	Narrative
Development	(See Equipment Development)		
Education	(See Instructional and Instructor)		
Education Programs, Grade Evaluation Guide for Positions of Managers of Operating	Aug. 1974	3 Factor Levels	Narrative
Equipment Development Grade Evaluation Guide	Aug. 1966	4 Factor Levels	Narrative
General Schedule Supervisory Guide	Apr. 1998	6 Factor Levels	Narrative and/or Factor
Grants	(See Research Grants)		
Instructional Work, Grade Level Guide for	Mar. 1989	Whole Grade	Narrative
Interpretive Work, Guide for the Evaluation of Professional Position Engaged in	Dec. 1962	Whole Grade	Narrative
Job Family Standard for Professional Physical Science Work	Oct. 1997	Whole Grade	Narrative
Office Automation Grade Evaluation Guide	Nov. 1990	FES	FES
Policy Analysis Grade-Evaluation Guide	Mar. 1981 Mar. 1983	FES FES	FES
Program Specialist Positions, Guide for the Evaluation of	Oct. 1967	Whole Grade	Narrative
Research Grade Evaluation Guide	Jun. 1964	4 Factor Levels	Narrative
Research Grants Grade Evaluation Guide	Jun 19648	Whole Grade	Narrative
Stenography	(See Typing and Stenography)		
Supply Positions Grade Evaluation Guide for	Jul. 1992	FES	FES
Test and Evaluation Work in Engineering and Science Occupations, Grade Level Guide	Mar. 1990	FES	FES
Training	(See Instructor)		
Typing and Stenography Grade Evaluation Guide	Apr. 1968	FES	FES
Visual Arts Work, Grade Evaluation Guide for	Nov. 1991	FES	FES
Work Leader Grade Evaluation Guide	Jan. 1976	Add One Grade	Narrative
Writing and Editing Grade Evaluation Guide	May 1992	FES	FES

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

Occupational/Series-Specific Standards

Title	Series Number	Date	Grading Scheme	Job Format
Accounting Series	GS-510	Dec. 1989	FES	FES
Accounting Technician Series	GS-525	Dec. 1997	FES	FES (Use Job Family Standard for Clerical & Assistance Accounting and Budget Work)
Actuary Series	GS 1510	Jun. 1967	Whole Grade	Narrative
Administration	(See GS-301)			
Administrative Analysis	(See Unnumbered Guides)			
Administrative Officer Series	GS-341	Feb. 1968	Series Coverage Only	Format of Grade Controlling Standard
Aerospace Engineering Series	GS-861	May 1993	Series Coverage Only	Format of Grade Controlling Standard
Agricultural Commodity Grading Series	GS-1980	Sept. 1979	FES	FES
Agricultural Commodity Warehouse Examining Series	GS-1850	Oct. 1959	Whole Grade	Narrative
Agricultural Engineering Series	GS-890	Jun. 1967	Whole Grade	Narrative
Agricultural Management Series	GS-475	Apr. 1987	FES	FES
Agricultural Market Reporting Series	GS-1147	Oct. 1965	Whole Grade	Narrative
Agricultural Marketing Series	GS-1146	June 1964	3 Factor Levels	Narrative
Agricultural Program Specialist	GS-1145	Oct. 1968	Whole Grade	Narrative
Agronomy Series	GS-471	Feb. 1961	Whole Grade	Narrative
Air Navigation Series	GS-2183	Jan. 1988	Whole Grade	Narrative
Air Safety Investigating Series	GS-1815	Aug. 1959	Whole Grade	Narrative
Air Traffic Assistance Series	GS-2154	Jul. 1990	Series Coverage Only	Format of Grade Controlling Standard
Air Traffic Control Series	GS-2152	Jun. 1978	Whole Grade	Narrative
Aircraft Operations Series	GS-2181	Jan. 1988	Whole Grade	Narrative
Aircrew Technician Series	GS-2185	Jan. 1988	Whole Grade	Narrative
Alcohol, Tobacco, and Firearms Inspection Series	GS-1854	Aug. 1971	Whole Grade	Narrative
Animal Health Technician Series	GS-704	Dec. 1991	Series Coverage Only	Format of Grade Controlling Standard

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Animal Science Series	GS-487	Apr. 1983	Series Coverage Only	Format of Grade Controlling Standard
Anthropology	(See General Anthropology)			
Appraising Series	GS-1171	Nov. 1992	FES	FES
Apprenticeship and Training Series	GS-243	Feb. 1965	Whole Grade	Narrative
Archeology Series	GS-193	Jul. 1983	Series Coverage Only	Format of Grade Controlling Standard
Architecture	GS-808	Oct. 1986	FES	FES
Archives Technician Series	GS-1421	Jun. 1968	Whole Grade	Narrative
Archivist Series	GS-1420	Jun. 1965	Whole Grade	Narrative
Arts and Information	(See General Arts and Information)			
Assessor	(See Appraising and Assessing Series, GS-1171)			
Assistant	(See Miscellaneous Clerk and Assistance Series, GS-303; See also Clerical and Assistance Work under Unnumbered Guides)			
Astronomy and Space Science Series	GS-1330	Dec. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Attorney	(See General Attorney or Patent Attorney)			
Audiology	(See Speech Pathology)			
Audiovisual Production Series	GS-1071	Jul. 1992	FES	FES
Auditing Series	GS-511	May 1982	FES	FES
Autopsy Assistant Series	GS-625	Apr. 1961	Whole Grade	Narrative
Aviation Safety Series	GS-1825	Oct. 1973	Whole Grade	Narrative
Biological Science Technician Series	GS-404	Dec. 1991	Whole Grade	Narrative
Biological Sciences, Grade Level Guide for Aid and Technician Work	GS-400	Dec. 1991	FES	FES
Bookkeeping Machine Operation Series	GS-354	Dec. 1960	Whole Grade	Narrative
Border Patrol Agent Series	GS-1896	Sept. 1978	FES	FES
Botany Series	GS-430	Apr. 1966	Whole Grade	Narrative
Budget Analysis Series	GS-560	Jul. 1981	FES	FES
Budget Clerical and Assistance Series	GS-561	Dec. 1997	FES	FES (Use Job Family Standard for Clerical & Assistance Accounting and Budget Work)
Building Management Series	GS-1176	Sept. 1992	Whole Grade	Narrative
Cargo Scheduling Series	GS-2144	Feb. 1963	Whole Grade	Narrative
Cartographic Technician Series	GS-1371	Mar. 1982	FES	FES

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Cartography Series	GS-1370	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Cash Processing Series	GS-530	Dec. 1997	FES	FES (Use Job Family Standard for Clerical & Assistance Accounting and Budget Work)
Cemetery Administration Series	GS-1630	May 1990	3 Factor Levels	Narrative
Chaplain Series	GS-060	Feb. 1963	Whole Grade	Narrative
Chemical Engineering Series	GS-893	Jun. 1972	Whole Grade	Narrative
Chemistry Series	GS-1320	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Civil Engineering Series	GS-810	Dec. 1964 Jun. 1966	Whole Grade	Narrative
Civil Rights Analysis Series	GS-160	Nov. 1980	FES	FES
Civilian Pay Series	GS-544	Dec. 1997	FES	FES (Use Job Family Standard for Clerical & Assistance Accounting and Budget Work)
Claims Clerical Services	GS-998	Jun. 1966	Whole Grade	Narrative
Claims Examining	(See Federal Retirement Benefits, Social Insurance Compensation, Veterans, Worker's Compensation)			
Clerical	(See Clerical and Assistance Work under Unnumbered Guides)			
Clerical & Assistance Accounting and Budget Work Job Family Standard	GS-500C	Dec. 1997	FES	FES (Use Job Family Standard for Clerical & Assistance Accounting and Budget Work)
Clerk	(See Miscellaneous Clerk and Assistance Series, GS-303)			
Clerk-Dictating Machine Transcribing	(See Clerk-Typist Series, GS-322)			
Clerk-Stenographer and Reporter Series	GS-312	Nov. 1990	Whole Grade	Narrative
Clerk-Typist Series	GS-322	Nov. 1990	Whole Grade	Narrative
Closed Microphone Reporting Series	GS-319	Jan. 1979	Whole Grade	Narrative
Clothing Design Series	GS-062	Feb. 1961	Whole Grade	Narrative
Coding Series	GS-357	Jun. 1963	Whole Grade	Narrative
Commissary Store Management Series	GS-1144	Sept. 1994	3 Factor Levels	Narrative
Communications Clerical Series	GS-394	Oct. 1963	Whole Grade	Narrative

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Communications Management	(See Telecommunications Series, GS-391)			
Communications Specialist	(See Telecommunications Series, GS-391)			
Community Planning Series	GS-020	Jun. 1973	Whole Grade	Narrative
Compliance Inspection and Support Series	GS-1802	Oct. 1980	Whole Grade	Narrative
Computer Clerk and Assistant Series	GS-335	Feb. 1980	FES	FES
Computer Engineering Series	GS-854	Jan. 1988	Whole Grade	Narrative
Computer Occupations, Background Information Regarding	GS-332/334/335	Oct. 1981	Whole Grade	Narrative
Computer Operation Series	GS-332	Jan. 1984	FES	FES
Computer Science Series	GS-1550	Jan. 1988	Whole Grade	Narrative
Computer Specialist Series	GS-334	Jul. 1991	FES	FES
Construction Analyst Series	GS-828	Dec. 1965	Whole Grade	Narrative
Construction Control Series	GS-809	Feb. 1969	Whole Grade	Narrative
Consumer Safety Inspection Series	GS-1862	Jun. 1972	Whole Grade	Narrative
Consumer Safety Series	GS-696	Jun. 1972	Whole Grade	Narrative
Contact Representative Series	GS-962	Apr. 1971	Whole Grade	Narrative
Contracting Series	GS-1102	Dec. 1983	FES	FES
Correctional Institution Administration Series	GS-006	Nov. 1981	Whole Grade	Narrative
Correctional Officer Series	GS-007	Apr. 1971	Whole Grade	Narrative
Correctional Skills, Collateral	(See Listing under Unnumbered Guides)			
Corrective Therapist Series	GS-635	(See Multiseries Classification Standard for Therapist Positions filed under GS-631/639)		
Correspondence Clerk Series	GS-309	Oct. 1981	FES	FES
Criminal Investigating Series	GS-1811	(See General Investigating)		
Crop Insurance Administration Series	GS-1161	Nov. 1981	FES	FES
Crop Insurance Underwriting Series	GS-1162	Nov. 1981	FES	FES
Customs Aid Series	GS-1897	(See Grade Evaluation Guide for Clerical & Assistance Work)		
Customs Entry and Liquidating Series	GS-1894	Jun. 1951 Oct. 1959	Whole Grade Whole Grade	Narrative
Customs Inspection Series	GS-1890	Apr. 1973	Whole Grade	Narrative
Customs Patrol Officer Series	GS-1884	Nov. 1980	FES	FES
Customs Warehouse Officer Series	GS-1895	Jun. 1967	Whole Grade	Narrative
Data Transcriber Series	GS-356	Aug. 1975	Whole Grade	Narrative
Dental Assistant Series	GS-681	Sept. 1977	FES	FES
Dental Hygiene Series	GS-682	Mar. 1982	FES	FES
Dental Laboratory Aid and Technician Series	GS-683	Jun. 1971	Whole Grade	Narrative
Dental Officer Series	GS-680	Jun. 1966	Whole Grade	Narrative
Design Patent Examining Series	GS-1226	Jun. 1962	Whole Grade	Narrative

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Development	(See Equipment Development under Unnumbered Guides)			
Diagnostic Radiologic Technological Series	GS-647	Oct. 1990	FES	FES
Dietitian and Nutritionist Series	GS-630	Dec. 1980	FES	FES
Dispatching Series	GS-2151	Feb. 1963	Series Coverage Only	Format of Grade Controlling Standard
Distribution Facilities and Storage Management Series	GS-2030	Jul. 1992	Series Coverage Only	Format of Grade Controlling Standard
Docent	(See Museum Curator Series, GS-1015)			
Ecology Series	GS-408	Jun. 1997	Series Coverage Only	Format of Grade Controlling Standard
Economist Series	GS-110	Dec. 1964	Whole Grade	Narrative
Editing	(See Writing and Editing Grade Evaluation Guide)			
Editorial Assistance Series	GS-1087	Apr. 1973	Whole Grade	Narrative
Education and Training	(See General Education and Training and Unnumbered Guides)			
Education and Training Technician Series	GS-1702	Oct. 1991	Series Coverage Only	Format of Grade Controlling Standard
Education and Vocational Training Series	GS-1710	Oct. 1991	Series Coverage Only	Format of Grade Controlling Standard
Education Program Series	GS-1720	Oct. 1991	FES	FES
Education Research Series	GS-1730	Oct. 1991	Series Coverage Only	Format of Grade Controlling Standard
Education Services Series	GS-1740	Oct. 1991	Series Coverage Only	Format of Grade Controlling Standard
Educational Therapist Series	GS-639	(See Multiseries Standard for Therapist Positions filed under GS-631/639)		
Electric Accounting Machine Operation Series	GS-359	Jan. 1982	Whole Grade	Narrative
Electric Accounting Machine Project Planning Series	GS-362	Jan. 1982	Whole Grade	Narrative
Electrical Engineering/Electronics Engineering Series	GS-850/855	Feb. 1971	Whole Grade	Narrative
Electronics Technician Series	GS-856	Dec. 1965	Whole Grade	Narrative
Employee Development Series	GS-235	Apr. 1971	Whole Grade	Narrative
Employee Relations Series	GS-230	Jun. 1976	Whole Grade	Narrative
Engineer	(See Aerospace, Agricultural, Chemical, Civil, Computer, Electrical, Electronics, Environmental, Hospital, Materials, Mechanical, Mining, Nuclear, Petroleum, Safety, Valuation)			
Engineering Drafting Series	GS-818	Apr. 1971	Whole Grade	Narrative
Engineering Group	GS-800	Mar. 1957 Dec. 1958	Occupational Information Only	

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Engineering Positions, Grade Evaluation Guide for Nonsupervisory Professional	GS-800	Jun. 1971	Whole Grade	Narrative
Engineering Technician Series	GS-802	Jun. 1969	Whole Grade	Narrative
Entomology Series	GS-414	Jun. 1964	Whole Grade	Narrative
Environmental Engineering Series	GS-819	Apr. 1978	FES	FES
Environmental Health Technician Series	GS-698	Oct. 1969	Series Coverage Only	Format of Grade Controlling Standard
Environmental Protection Specialist	GS-028	Mar. 1995	FES	FES
Equal Employment Opportunity Series	GS-260	Nov. 1980	FES	FES
Equal Opportunity Assistance Series	GS-361	Nov. 1980	FES	FES
Equal Opportunity Compliance Series	GS-360	Nov. 1980	FES	FES
Equipment Development	(See Listing under Unnumbered Guides)			
Equipment Operator Series	GS-350	Nov. 1978	FES	FES
Equipment Specialist Series	GS-1670	Nov. 1994	FES	FES
Equipment, Facilities and Services Group	GS-1600	Jun. 1964	Occupational Information Only	
Evaluation	(See Test and Evaluation Grade Evaluation Guide)			
Examining	(See Agricultural Commodity Warehouse, Customs Appraising, Design Patent, Federal Retirement Benefits, Financial Institution, Insurance, Labor-Management Relations, Land Law, Legal Instruments, Passport and Visa, Patent, Patent Interference, Social Insurance Claims, Unemployment Compensation Claims, Veterans Claims, Voucher, Workers' Compensation Claims)			
Exhibits Specialist Series	GS-1010	May 1991	Series Coverage Only	FES (Use Grade Evaluation Guide for Visual Arts Work)
Facilities and Equipment	(See General Facilities and Equipment)			
Facility Management Series	GS-1640	Jun. 1973	Whole Grade	Narrative
Federal Retirement Benefits Series	GS-270	Mar. 1991	FES	FES
File Clerk	(See Mail and File Series, GS-305)			
Financial Administration and Program Series	GS-501	Apr. 1982	Series Coverage Only	Format of Grade Controlling Standard
Financial Analysis Series	GS-1160	Jun. 1966	Whole Grade	Narrative
Financial Clerical and Assistance Series	GS-503	Dec. 1997	FES	FES (Use Job Family Standard for Clerical & Assistance Accounting and Budget Work)
Financial Institution Examining Series	GS-570	Aug. 1971	Whole Grade	Narrative
Financial Management Series	GS-505	Jun. 1963	3 Factor Levels	Narrative
Fingerprint Identification Series	GS-072	Jun. 1973	Whole Grade	Narrative

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Fire Protection and Prevention Series	GS-081	Sept. 1991	4 Factor Levels	Narrative
Fishery Biology Series / Wildlife Biology Series	GS-482-486	Jan. 1991	FES	FES
Food Inspection Series	GS-1863	Jun. 1971	Whole Grade	Narrative
Food Inspection Series	GS-1863	Jun. 1971	Whole Grade	Narrative
Food Technology Series	GS-1382	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Forestry Series	GS-460	Dec. 1979	FES	FES
Forestry Technician Series	GS-462	Dec. 1991	Whole Grade	Narrative
Freight Rate Series	GS-2131	Aug. 1959 Feb. 1961 Feb. 1962	Whole Grade	Narrative
General Attorney Series	GS-905	Oct. 1959 Aug. 1960 Dec. 1968	2 Factor Levels	Narrative
General Education and Training Series	GS-1701	Oct. 1991	Whole Grade	Narrative
General Facilities and Equipment Series	GS-1601	Aug. 1975	3 Factor Levels	Narrative
General Inspection, Investigation and Compliance Series	GS-1801	Oct. 1980	Whole Grade	Narrative
General Investigating Series / Criminal Investigating Series	GS-1810/1811	Feb. 1972	Whole Grade	Narrative
General Physical Science Series	GS-1301	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
General Supply Series	GS-2001	Jul. 1992	Series Coverage Only	FES (Use Grade Evaluation Guide for Supply Positions)
General Telecommunications Series	GS-392	Nov. 1991	Whole Grade	Narrative
Geodesy Series	GS-1372	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Geodetic Technician Series	GS-1374	Feb. 1963	Whole Grade	Narrative
Geography Series	GS-150	Aug. 1963	Whole Grade	Narrative
Geology Series	GS-1350	Oct. 1997	Whole Grade	Narrative(Use Job Family Standard for Professional Physical Science Positions)

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Geophysics Series	GS-1313	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Guard Series	(See Police and Security Guard, Grade Evaluation Guide for)			
Health Aid and Technician Series	GS-640	Sept. 1988	Whole Grade	Narrative
Health Physics Series	GS-1306	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Health System Administration Series	GS-670	Dec. 1979	Whole Grade	Narrative
Health System Specialist Series	GS-671	Dec. 1979	Series Coverage Only	Format of Grade Controlling Standard
Highway Safety Series	GS-2125	Oct. 1980	Series Coverage Only	Format of Grade Controlling Standard
History Series	GS-170	Feb. 1962	Whole Grade	Narrative
Home Economics Series	GS-493	Jun. 1967	Whole Grade	Narrative
Horticulture Series	GS-437	Oct. 1964	Series Coverage Only	Format of Grade Controlling Standard
Hospital Engineer Grade Evaluation Guide	GS-800	Oct. 1981	2 Factor Levels	Narrative
Hospital Housekeeping Management Series	GS-673	Nov. 1978	Whole Grade	Narrative
Housing Management Series	GS-1173	Sept. 1981	FES	FES
Hydrologic Technician Series	GS-1316	Apr. 1971	2 Factor Levels	Narrative
Hydrology Series	GS-1315	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Illustrating Series	GS-1020	May 1991	FES	FES (Use Grade Evaluation Guide for Visual Arts Work)
Immigration Inspection Series	GS-1816	Apr. 1969	Whole Grade	Narrative
Import Specialist Series	GS-1889	Aug. 1986	FES	FES
Industrial Engineering Series	GS-896	Jan. 1975	Whole Grade	Narrative
Industrial Engineering Technician Series	GS-895	Apr. 1966	Whole Grade	Narrative
Industrial Hygiene Series	GS-690	Oct. 1980	FES	FES
Industrial Property Management Series	GS-1103	Aug. 1969	Whole Grade	Narrative
Industrial Specialist Series	GS-1150	Feb. 1961	3 Factor Levels	Narrative
Information	(See Navigational, Technical, Visual)			

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Information Receptionist Series	GS-304	Jun. 1961	Whole Grade	Narrative
Inspection	(See Alcohol, Compliance, Consumer Safety, Customs, Food, General, Immigration, Mine Safety and Health, Public Health Quarantine, Quality)			
Instructional	(See Unnumbered Standards)			
Instructional Systems Series	GS-1750	May 1991	Whole Grade	Narrative
Insurance Examining Series	GS-1163	Apr. 1964	Whole Grade	Narrative
Intelligence Aid and Clerk Series (See also DA CIPMS AOG)	GS-134	Dec. 1996	Whole Grade	Narrative (See Grade Evaluation Guide for Clerical and Assistance Work)
Intelligence Series (See also DA CIPMS AOG)	GS-132	Jun. 1960	Whole Grade	Narrative
Interior Design Series	GS-1008	May, 1991	Series Coverage Only	Format of Grade Controlling Standard
Internal Revenue Agent Series	GS-512	Oct. 1993	FES	FES
Internal Revenue Officer Series	GS-1169	Sept. 1993	FES	FES
International Cooperation Series	GS-136	Jun. 1958	Whole Grade	Narrative
Interpreter	(See Language Specialist)			
Inventory Management Series	GS-2010	Jul. 1992	Series Coverage Only	FES (Use Grade Evaluation Guide for Supply Positions)
Investigating	(See General Investigating, Criminal Investigating, General Inspection)			
Irrigation System Operation Series	GS-459	May 1970	Whole Grade	Narrative
Labor Relations Series	GS-233	Jun. 1976	Whole Grade	Narrative
Labor-Management Relations Examining Series	GS-244	Apr. 1964	Whole Grade	Narrative
Land Law Examining Series	GS-965	Apr. 1962	Whole Grade	Narrative
Land Surveying Series	GS-1373	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Landscape Architecture Series	GS-807	Feb. 1963	Whole Grade	Narrative
Language Clerical Series	GS-1046	Mar. 1980	Series Coverage Only	Format of Grade Controlling Standard
Language Specialist Series	GS-1040	Mar. 1980	FES	FES
Laundry and Dry Cleaning Plant Management Series	GS-1658	Feb. 1961	2 Factor Levels	Narrative
Leader, Work	(See Unnumbered Guides)			
Legal Instruments Examining Series	GS-963	Jan. 1992	FES	FES

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Legal, Clerical and Assistant Series	GS-986	Jan. 1992	Series Coverage Only	Narrative (Use Grade Evaluation Guide for Clerical and Assistance Positions)
Librarian Series	GS-1410	Aug. 1994	FES	FES
Library Technician Series	GS-1411	Oct. 1993	FES	FES
Loan Specialist Series	GS-1165	Dec. 1961	Whole Grade	Narrative
Logistics Management Series	GS-346	Jan. 1987	Series Coverage Only	Format of Grade Controlling Standard
Mail and File Series	GS-305	May 1977	FES	FES
Management	(See the Following Listings: Agricultural, Building, Commissary Store, Distribution Facilities and Storage, Facility, Financial, Highway Safety, Hospital Housekeeping, Housing, Laundry and Dry Cleaning Plant, Logistics, Military Personnel, Personnel, Printing, Safety, Supply Program, Traffic, Wildlife Refuge)			
Management and Program Analysis Series	GS-343	Aug. 1990	Series Coverage Only	FES (Use Administrative Analysis Grade Evaluation Guide)
Management Clerical and Assistance Series	GS-344	May 1993	FES	FES
Manpower Development Series	GS-142	Apr. 1975	Whole Grade	Narrative
Manual Arts Therapist Series	GS-637	(See Multi Series classification standard for therapist positions filed under GS-631/639)		
Marine Cargo Series	GS-2161	Aug. 1961	Whole Grade	Narrative
Materials Engineering Series	GS-806	Oct. 1964	Series Coverage Only	Format of Grade Controlling Standard
Mathematical Statistician Series	GS-1529	Feb. 1961	Whole Grade	Narrative
Mathematics Series	GS-1520	Jun. 1965	Whole Grade	Narrative
Mathematics Technician Series	GS-1521	Dec. 1960	Whole Grade	Narrative
Mechanical Engineering Series	GS-830	Jun. 1977	FES	FES
Mediation Series	GS-241	Jun. 1964	Whole Grade	Narrative
Medical Clerk Series	GS-679	Apr. 1978	FES	FES
Medical Instrument Technician Series	GS-649	Oct. 1990	FES	FES
Medical Officer Series	GS-602	Jun. 1961 Feb. 1963 Jun. 1964 Mar. 1973	Whole Grade and Factors/Elements	Narrative
Medical Records Administration Series	GS-669	Mar. 1991	FES	FES
Medical Records Technician Series	GS-675	Nov. 1991	FES	FES
Medical Supply Aide and Technician Series	GS-622	Jul. 1981	FES	FES

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Medical Technical Assistant Series	GS-650	Feb. 1959	Whole Grade	Narrative
Medical Technician Series	GS-645	Feb. 1968	Whole Grade	Narrative
Medical Technologist Series	GS-644	May 1984	FES	FES
Messenger Series	GS-302	Aug. 1959	Whole Grade	Narrative
Metallurgy Series	GS-1321	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Meteorological Technician Series	GS-1341	Jun. 1971	2 Factor Levels/Whole Grade	Narrative
Meteorology Series	GS-1340	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Microbiology Series	GS-403	Dec. 1962	Whole Grade	Narrative
Military Pay Series	GS-545	Dec. 1997	FES	FES (Use Job Family Standard for Clerical & Assistance Accounting and Budget Work)
Military Personnel Clerical and Technician Series	GS-204	Jun. 1967	Whole Grade	Narrative
Military Personnel Management Series	GS-205	Jun. 1971	Series Coverage Only	Format of Grade Controlling Standard
Mine Safety and Health Series	GS-1822	Oct. 1980	FES	FES
Mining Engineering Series	GS-880	Feb. 1967	Whole Grade	Narrative
Miscellaneous Administration and Program Series	GS-301	Jan. 1979	Series Coverage Only	Format of Grade Controlling Standard
Miscellaneous Clerk and Assistant Series	GS-303	Jan. 1979	Whole Grade	Narrative
Motor Carrier Safety Series	GS-2123	Oct. 1980	FES	FES
Multiseries Classification Standard for Therapist Positions	GS-631,633, 635, 637, 638, 639	Sept. 1979	Whole Grade	Narrative
Museum Curator Series	GS-1015	Feb. 1962	2 Factor Levels	Narrative
Museum Specialist and Technician Series	GS-1016	Dec. 1961	Whole Grade	Narrative
Naval Architecture Series	GS-871	Jun. 1961	Whole Grade	Narrative
Navigational Information Series	GS-1361	Oct. 1962	Whole Grade	Narrative
Nuclear Engineering Series	GS-840	Feb. 1982	FES	FES
Nuclear Materials Courier Series	GS-084	Jul. 1983	Series Coverage Only	Format of Grade Controlling Standard

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Nurse Series	GS-610	Jun. 1977	FES	FES
Nursing Assistant Series	GS-621	Aug. 1981	FES	FES
Occupational Analysis Series	GS-222	(See Personnel Management Series, GS-201)		
Occupational Therapist Series	GS-631	Apr. 1988	FES	FES
Oceanography Series	GS-1360	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Office Automation Clerical and Assistance Series	GS-326	Nov. 1990	Series Coverage Only	FES (Normally use Office Automation Grade Evaluation Guide)
Office Drafting Series	GS-1021	Apr. 1964	Whole Grade	Narrative
Office Machine Operator	(See Equipment Operator, GS-350)			
Operations Research Series	GS-1515	Apr. 1996	Whole Grade	Narrative
Optometrist Series	GS-662	Feb. 1974	Whole Grade	Narrative
Orthotist and Prosthetist Series	GS-667	Jun. 1972	Whole Grade	Narrative
Outdoor Recreation Planning Series	GS-023	Jun. 1970	Whole Grade	Narrative
Packaging Series	GS-2032	Jul. 1992	Series Coverage Only	FES (Use Grade Evaluation Guide for Supply Positions)
Paralegal Series	GS-950	Aug. 1986	FES	FES
Park Ranger Series	GS-025	Nov. 1985	Whole Grade	Narrative
Passport and Visa Examining Series	GS-967	Sept. 1993	FES	FES
Patent Adviser Series	GS-1221	Feb. 1961	2 Factor Levels	Narrative
Patent Attorney Series	GS-1222	Oct. 1959	Whole Grade	Narrative
Patent Classifying Series	GS-1223	Jun. 1960	Whole Grade	Narrative
Patent Examining Series	GS-1224	Apr. 1960	3 Factor Levels	Narrative
Pathology Technician Series	GS-646	Feb. 1968	Whole Grade	Narrative
Payroll	(See Civilian Pay Series, GS-544)			
Personnel Clerical and Assistance Series	GS-203	Nov. 1985	FES	FES
Personnel Management Series	GS-201	Jun. 1976	Whole Grade	Narrative
Personnel Staffing Series	GS-212	Jun. 1971	Series Coverage Only	Narrative (Use Personnel Management, GS-201, Part II)
Petroleum Engineering Series	GS-881	Jun. 1966	Whole Grade	Narrative
Pharmacist Series	GS-660	Feb. 1968	Whole Grade	Narrative
Pharmacology and Toxicology Series	GS-405/415	Jul. 1987	Occupational Information Only	Format of Grade Controlling Standard

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Pharmacy Technician Series	GS-661	Jun. 1972	Whole Grade	Narrative
Photographic Technology Series	GS-1386	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Photography Series	GS-1060	Oct. 1992	FES	FES
Physical Science	(See General Physical Science Series, GS-1301)			
Physical Science Technician Series	GS-1311	Apr. 1967	2 Factor Levels	Narrative
Physical Therapist Series	GS-633	(See Multiseries Standards for Therapist Positions Filed under GS-631/639)		
Physics Series	GS-1310	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Plant Physiology Series	GS-435	Apr. 1966	Series Coverage Only	Format of Grade Controlling Standard
Plant Protection and Quarantine Series	GS-436	Dec. 1980	FES	FES
Plant Protection Technician Series	GS-421	Dec. 1991	Series Coverage Only	FES (Use Grade Evaluation Guide for Bioscience and Tech.)
Police and Security Guard, Grade Evaluation Guide for	GS-083	Apr. 1988	FES	FES
Policy Analysis	(See Unnumbered Guides)			
Position Classification Series	GS-221	Jun. 1966	Whole Grade	Narrative
Practical (Vocational) Nurse Series	GS-620	May 1983	FES	FES
Principal	(See Education and Vocational Training Series, GS-1710)			
Printing Clerical Series	GS-351	Aug. 1981	Series Coverage Only	Narrative (Use Grade Level Guide for Clerk and Assistance Work)
Printing Management Series	GS-1654	Feb. 1962 Feb. 1965	Whole Grade Whole Grade	Narrative
Procurement Clerical and Technician Series	GS-1106	Sept. 1992	FES	FES
Production Control Series	GS-1152	May 1992	FES	FES
Production, Engineer Positions Concerned With Grade-Evaluation Guide	GS-800	Jun. 1972	Whole Grade	Narrative
Program	(See Miscellaneous Administration and Program Series, GS-301)			
Program Analysis Series	(See GS-343, Management and Program Analysis Series and Administrative Analysis Grade-Evaluation under Unnumbered Functional Guides)			
Program Specialist	(See Unnumbered Guides)			

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Property Disposal Clerical and Technician Series	GS-1107	Sept. 1992	FES	FES
Property Disposal Series	GS-1104	Sept. 1992	FES	FES
Prosthetist	(See Orthotist and Prosthetist Series)			
Psychology Series	GS-180	Jun. 1968	Whole Grade	Narrative
Public Affairs Series	GS-1035	Jul. 1981	FES	FES
Public Health Educator Series	GS-1725	(See Education listing under Unnumbered Functional Guides)		
Public Health Program Specialist Series	GS-685	Nov. 1980	Whole Grade	Narrative
Public Health Quarantine Inspection Series	GS-1864	Jul. 1965	Whole Grade	Narrative
Purchasing Series	GS-1105	Mar. 1993	FES	FES
Quality Assurance Series	GS-1910	Mar. 1983	FES	FES
Radiologic Technology	(See Diagnostic Radiologic Technologist, GS-647; Therapeutic Radiologic Technologist, GS-648)			
Railroad Retirement Claims Examining Series	GS-993	Dec. 1993	Series Coverage Only	Format of Grade Controlling Standard
Railroad Safety Series	GS-2121	Nov. 1979	FES	FES
Range Management Series	GS-454	Sept. 1993	FES	FES
Range Technician Series	GS-455	Dec. 1991	Series Coverage Only	FES (Use Grade Evaluation Guide for Bioscience and Tech.)
Realty Series	GS-1170	Aug. 1993	FES	FES
Recreation Planning	(See Outdoor Recreation)			
Recreation Specialist Series	GS-188	Sept. 1979	FES	FES
Recreation/Creative Arts Therapist	GS-638	(See Multiseries Standard for Therapist Positions filed under GS-631/639)		
Recreational Aid and Assistant Series	GS-189	May 1980	Series Coverage Only	Format of Grade Controlling Standard
Rehabilitation Therapy	(See Also Vocational Rehabilitation)			
Rehabilitation Therapy Assistant Series	GS-636	Jun. 1969	Whole Grade	Narrative
Reporting Stenographer	(See Clerk Stenographer and Reporter Series, GS-312)			
Research	(See Research Grade Evaluation Guide, and Research Grants Guide under Unnumbered Functional Guides)			
Respiratory Therapist Series	GS-651	Nov. 1985	FES	FES
Restoration Technician Series	GS-664	Oct. 1962	Whole Grade	Narrative
Retirement Benefits	(See Federal Retirement Benefits Series, GS-270)			
Safety	(See Listings under the Following Headings: Aviation, Consumer)			
Safety and Occupational Health Management Series	GS-018	Aug. 1981	Whole Grade	FES
Safety Engineering Series	GS-803	Aug. 1981	Series Coverage Only	Format of Grade Controlling Standard

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Safety Technician Series	GS-019	Jun. 1971	Series Coverage Only	Format of Grade Controlling Standard
Salary and Wage Administration	GS-223	(See Personnel Management Series, GS-201)		
Sales Store Clerical Series	GS-2091	Jun. 1963	Whole Grade	Narrative
Sanitarian Series	GS-688	Oct. 1969	Series Coverage Only	Format of Grade Controlling Standard
School Superintendent	(See Education Program under Unnumbered Functional Guides)			
Scientific Positions	(See Unnumbered Guides)			
Secretary Series	GS-318	Jan. 1979	FES	FES
Security Administration Series	GS-080	Dec. 1987	FES	FES
Security Clerical and Assistance Series	GS-086	Dec. 1987	Series Coverage Only	Format of Grade Controlling Standard
Security Guard	GS-085	(See Police and Security Guard, Grade Evaluation Guide for)		
Shorthand Reporter	(See Clerk Stenographer and Reporter Series, GS-312)			
Social Insurance Administration Series	GS-105	Dec. 1993	FES	FES
Social Services Aid and Assistant Series	GS-186	Oct. 1982	Series Coverage Only	Format of Grade Controlling Standard
Social Services Series	GS-187	Feb. 1965	Whole Grade	Narrative
Social Work Series	GS-185	Jun. 1964	Whole Grade	Narrative
Sociology Series	GS-184	Dec. 1988	Series Coverage Only	Format of Grade Controlling Standard
Soil Conservation Series	GS-457	Mar. 1987	FES	FES
Soil Conservation Technician Series	GS-458	Dec. 1991	Series Coverage Only	FES (Grade Evaluation Guide for Bioscience and Tech.)
Soil Science Series	GS-470	Jun. 1970	Whole Grade	Narrative
Speech Pathology and Audiology Series	GS-665	Jun. 1970	Whole Grade	Narrative
Statistical Assistant Series	GS-1531	Jun. 1967	Whole Grade	Narrative
Statistician Series	GS-1530	Feb. 1961	Whole Grade	Narrative
Stenographer	(See Clerk-Stenographer and Reporter Series, GS-312, and Typing and Stenography Grade Evaluation Guide under Functional Guides)			
Supervisors	(See General Schedule Supervisory Guide under Functional Unnumbered Guides)			
Supply Cataloging Series	GS-2050	Jul. 1992	Series Coverage Only	FES (Use Grade Evaluation Guide for Supply Positions)
Supply Clerical and Technician Series	GS-2005	May 1992	FES	FES
Supply Group	GS-2000	Dec. 1963	Occupational Information Only	

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Supply Program Management Series	GS-2003	Jul. 1992	Series Coverage Only	FES (Use Grade Evaluation Guide for Supply Positions)
Support Services Administration Series	GS-342	Nov. 1978	3 Factor Levels	Narrative
Surveying Technician Series	GS-817	Oct. 1970	Whole Grade	Narrative
Tax Examining Series	GS-592	Dec. 1997	FES	FES (Use Job Family Standard for Clerical & Assistance Accounting and Budget Work)
Tax Technician Series	GS-526	Apr. 1962	Whole Grade	Narrative
Teacher	(See Educational and Vocational Training Series, GS-1710)			
Technical Information Services Series	GS-1412	Oct. 1994	FES	FES
Technical Writing and Editing Series	GS-1083	May 1992	Series Coverage Only	FES (Use Writing and Editing Grade Evaluation Guide)
Technician	(See Accounting, Animal Health, Archives, Biological Science, Cartographic, Dental Laboratory Aid, Education and Training, Electronics, Engineering, Environmental Health, Forestry, Geodetic, Health Aid, Industrial Engineering, Library, Mathematics, Medical Records, Medical Technician, Meteorological, Military Personnel, Museum, Pathology, Pharmacy, Physical, Plant Protection, Property Disposal, Range, Restoration, Safety, Soil Conservation, Supply, Surveying, Tax)			
Telecommunications Processing Series	GS-390	Nov. 1991	FES	FES
Telecommunications Series	GS-391	Mar. 1990	FES	FES
Telephone Operating Series	GS-382	Nov. 1991	FES	FES
Test and Evaluation Work In Engineering and Science Occupations Grade Level Guide	(See Listing under Unnumbered Guides)			
Textile Technology Series	GS-1384	Oct. 1997	Whole Grade	Narrative (Use Job Family Standard for Professional Physical Science Positions)
Therapeutic Radiological Technologist Series	GS-648	Jun. 1978	Series Coverage Only	FES (Use GS-647, Diagnostic Radiologic Technologist Series)
Therapist	(See Multiseries Standard for Therapist Positions, GS-631/639)			
Trade Specialist Series	GS-1140	Oct. 1963	Series Coverage Only	Narrative (Use GS-1150, Industrial Specialist Series)
Traffic Management Series	GS-2130	Jul. 1991	FES	FES

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Training Instruction Series	GS-1712	May 1991	Whole Grade	Narrative (See Grade Level Guide for Instructional Work)
Training Technician	(See Education and Training Technician Series)			
Translator	(See Language Specialist)			
Transportation Clerk and Assistant Series	GS-2102	Mar. 1993	FES	FES
Transportation Industry Analysis Series	GS-2110	Apr. 1969 Nov. 1979	Whole Grade	Narrative
Typist	(See Clerk Typist Series, GS-322 and Unnumbered Functional Guides)			
Unemployment Compensation Claims Examining Series	GS-994	Jun. 1958 Jun. 1963	Whole Grade Whole Grade	Narrative
Unemployment Insurance Series	GS-106	Oct. 1967	Series Definition Only	Narrative (Use Program Specialist Guide)
United States Marshal Series	GS-082	Jun. 1973	Whole Grade	Narrative
Urban Planning Series	(See Community Planning Series, GS-020)			
Valuation Engineering Grade-Evaluation Guide	GS-800	Jun. 1965	Whole Grade	Narrative
Veterans Claims Examining Series	GS-996	Jun. 1962	Whole Grade	Narrative
Veterinary Medical Science Series	GS-701	Apr. 1980	FES	FES
Visual Information Series	GS-1084	May 1991	Series Coverage; use Grade Evaluation Guide for Visual Arts Work to grade.	
Vocational Rehabilitation Series	GS-1715	Feb. 1970	Whole Grade	Narrative
Vocational Training	(See Educational and Vocational Training Series)			
Voucher Examining Series	GS-540	Dec. 1997	FES	FES (Use Job Family Standard for Clerical & Assistance Accounting and Budget Work)
Wage and Hour Compliance Series	GS-249	Jan. 1991	Series Definition Only	FES (Use Grade Evaluation Guide for Compliance Work)
Wildlife Biology Series	(See Fishery Biology Series/Wildlife Biology Series, (GS-482/486)			
Wildlife Refuge Management Series	GS-485	May 1990	FES	FES
Work Leader	(See Unnumbered Standards)			
Work Unit Supervising Series	GS-313	Oct. 1980	Series Coverage Only	Narrative/Factors (Use General Schedule Supervisory Guide)
Workers' Compensation Claims Examining Series	GS-991	Oct. 1976	Whole Grade	Narrative

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors

PACIFIC CIVILIAN PERSONNEL OPERATIONS CENTER

Position-Classification Standards

06/07/00

Writing and Editing Series	GS-1082	May 1992	Series Coverage Only	FES (Use Writing and Editing Grade Evaluation Guide)
Zoology Series	GS-410	Jun. 1967	Series Coverage Only	Narrative (Use appropriate comparative standard [usually Research Grade Evaluation Guide])

FES Job Format = Duties, Performs other duties as assigned, nine factors

Narrative Job Format = Supervisory Controls, Major Duties, Performs other duties as assigned

Supervisory Format = Format required by standard & six GSSG factors