



REPLY TO  
ATTENTION OF:

APVR-RDZ

DEPARTMENT OF THE ARMY  
HEADQUARTERS, U.S. ARMY ALASKA FORT RICHARDSON  
600 RICHARDSON DRIVE #5000  
FORT RICHARDSON, ALASKA 99505-5000

13 October 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort Richardson Halloween Schedule

1. The purpose of this memorandum is to address Halloween activities, safety and security concerns.
2. The set hours for children to Trick or Treat, door to door on Fort Richardson, will be from 1800 - 2000 hours on 31 October 2004.
3. All residents wishing to participate in Halloween festivities are asked to turn **ON** their outside house lights. Those not wishing to participate, turn **OFF** your outside lights.
4. The Troop Medical Clinic on Fort Richardson, (Bldg 604) will be open to x-ray candy from 1900 – 2100 hours on 31 October 2004.
5. Due to the limited visibility during the scheduled hours children will wear some type of reflective device or carry an illumination device (flashlight, chemlight stick). Children 12 years of age and above may trick-or-treat without adult supervision. Children under the age of 12 must be accompanied by a parent, adult or another mature person 16 years of age or above.
6. The Fort Richardson Military Police will be conducting increased security patrols throughout the installation during these hours.
7. If there are any questions on the above information, please contact the Post Safety Office at 384-2382 or the Military Police Desk at 384-0823.

A handwritten signature in black ink, appearing to read "D. L. Shutt".

DAVID L. SHUTT  
LTC, AR  
FRA Garrison Commander

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