



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, U.S. ARMY ALASKA  
600 RICHARDSON DRIVE # 5000  
FORT RICHARDSON, ALASKA 99505-5000



APVR-RCD

5 DEC 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Authorization for Department of Defense (DoD) Civilian Employees to Subsist in Appropriated Fund Dining Facilities (CG/CofS Policy Statement #0-39)

1. Reference AR 30-22, the Army Food Program, 30 August 2002.
2. Applicability: Dining Facilities on Fort Richardson and Fort Wainwright.
3. Purpose: To establish procedures for subsisting DoD civilian employees in appropriated fund dining facilities.
4. Policy: DoD civilian employees may dine in the dining facilities located on Fort Richardson and Fort Wainwright. Allowing DoD civilian employees to subsist on a continuing basis in appropriated fund dining facilities would be convenient and beneficial to them and will not adversely impact service to soldiers.
5. Procedures:
  - a. Civilian employees authorized to subsist will pay the applicable meal cost.
  - b. Special areas will not be set aside for use by civilian personnel.
  - c. Meals costing in excess of the Basic Daily Food Allowance (BDFA) meal value will not be served continuously nor will food be held back for the purpose of feeding civilian personnel.
  - d. No additional equipment will be purchased for the purpose of feeding civilian personnel.
  - e. The operational hours of the dining facility will not be scheduled around the working hours of civilian personnel.
  - f. Authorized personnel will adhere to the dress code established at each facility.

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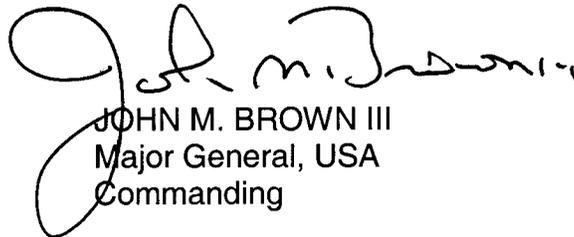
g. Participation will be limited to the ability of the facility to support the program without adversely affecting service to personnel who regularly subsist in the dining facility. Use of the facilities by eligible civilians is on a space-available basis.

h. All authorized diners must present proof of identification, DA Form 1602, for the headcount.

i. This authorization will be reviewed and revalidated annually.

6. This authorization must remain on file in the dining facility and in the Food Program Management office for review as required.

7. Point of contact for this action is the Food Program Manager, 384-1841.



JOHN M. BROWN III  
Major General, USA  
Commanding

DISTRIBUTION:

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