



DEPARTMENT OF THE ARMY
HEADQUARTERS, US ARMY ALASKA
600 RICHARDSON ROAD #5000
FORT RICHARDSON ALASKA 99505-5000



REPLY TO
ATTENTION OF

DEC 3 2002

APVR- RPTM

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Weigh-in Policy for Noncommissioned Officer Education System (NCOES) Attendance (CG/CofS Policy Statement #0-40)

1. General: United States Army Alaska (USARAK) soldiers are being denied enrollment to NCOES schools because they fail to meet the standards of AR 600-9. I am firmly committed to reversing this recent and disturbing trend. The obvious impact on Army readiness and soldiers' careers alike make this a priority issue for all of our leaders.

2. Applicability: This policy applies to all USARAK units.

3. Procedures:

a. Pre-Course Screening:

(1) Fifteen to 30 days before the start of an NCOES school, each departing soldier will be screened for adherence to the height/weight standards outlined in AR 600-9. Unit ISGs (or above) will personally certify that the departing soldier meets the required height/weight standards. Courses whose attendees will be screened include:

- (a) Primary Leadership Development Courses (PLDC).
- (b) Basic Noncommissioned Officer Courses (BNCOC).
- (c) Advanced Noncommissioned Officer Courses (ANCOC).
- (d) First Sergeant Course.
- (e) Battle Staff Noncommissioned Officer Course (BSNCO).

(2) Documentation: Each unit will maintain a copy of the soldiers' height/weight (and body fat, if necessary) results until each soldier returns from their respective NCOES course. Units will submit names of soldiers who do not meet body fat standards to USARAK Schools, Attn: Mr. Conrad (DSN 384-2110) NLT two weeks prior to the start of the course. Soldiers

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found not meeting the required standards with less than 30 days to report will result in course deferment or cancellation.

b. Unit actions upon notification that a soldier failed to meet height/weight standards during NCOES enrollment:

(1) Commanders will enroll the soldier in the Army weight control program and initiate a flag as prescribed by AR 600-8-2.

(2) Commanders will remove soldiers from applicable promotion lists. In the event that the soldier has been conditionally promoted, commanders will take administrative action to reduce the soldiers' grade as required by AR 600-8-19.

(3) A copy of the soldier's pre-course screening weight certification will be submitted to the DPTSM SGM no later than five working days after notification that the soldier was not enrolled because of a failure to meet height/weight enrollment criteria.



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Chief of Staff

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