

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Outgoing Temporary Lodging Allowance (TLA) Entitlements (GC Policy #22-30)

1. Reference: AR 210-50, 7-18(C).
2. The reference establishes outgoing TLA limits (3 days) for OCONUS installations with quarters cleaning initiative programs. This policy provides USARAK implementing guidance.
 - a. Only personnel on PCS, separation, or retirement orders or personnel who are directed to move at the convenience of the Government are authorized to receive contract cleaning at Government expense.
 - b. TLA will be limited to 3 days for outgoing personnel who occupy Government-controlled family housing. Exceptions to the 3-day limit will be documented and approved by the Installation Commander on a case-by-case basis.
3. The availability date selected should be based upon integrating this 3-day TLA entitlement into personal travel plans as efficiently as possible. Service members residing in government quarters may use their TLA entitlement (not to exceed 3 days) at any time within 10 days prior to availability date on their orders (after household goods shipment). Service members residing off-post will not exceed 10 days of TLA in conjunction with their availability date when departing command on government directed orders.
4. It is the soldiers responsibility to schedule (as far in advance as necessary) his/her final clearance, transportation pick-up, personal travel arrangements, and leave approval, as well as to select an availability (departure from USARAK) date to maximize the use of these three days TLA. In other words, the soldier has 3 days TLA to utilize in departure planning. If plans (or failure to plan) result in transient housing occupancy which exceeds a TLA entitlement, that is considered a decision made for individual best convenience and is not justification for requesting additional TLA.

//Original Signed//
FREDRICK J. LEHMAN
COL, SC
Garrison Commander