



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY ALASKA
600 RICHARDSON DRIVE # 6000
FORT RICHARDSON, ALASKA 99505-6000

APVR-RPC (600-20)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Post Housing Standards (Post Commander's Policy Letter #24-13)

1. Proper care and maintenance of individual assigned family housing within the Fort Richardson community is the responsibility of all its' residents, not just a command responsibility. Family housing appearance is a direct reflection of its' occupants, but more importantly provides our families a safe, clean and hazard free environment-one in which we should be proud to reside.
2. The Fort Richardson family housing handbook outlines the requirements for all residents who occupy family housing, to include the required standards for the outside grounds at each set of quarters.
3. The Post Operations section is responsible for conducting periodic inspections of each set of quarters in all areas of Fort Richardson to, ensure compliance with the guidelines outlined in the resident's handbook. The following list outlines some of the types of deficiencies that may result in notification by Post Operations for correction:
 - a. Nameplate missing on front of quarters (must be present within 7 days of signing for quarters).
 - b. Pet tied to building/landscaping.
 - c. Pet feces needs policing (daily requirement).
 - d. Uncontrolled pet complaint.
 - e. Grass needs mowing.
 - f. Grass needs edging.
 - g. Dumpster area needs policing.
 - h. Trash needs policing.
 - i. Fire hydrant/Mailbox needs snow removed (3 feet on all sides and a 2-foot wide path to street).
 - j. Remove snow/ice from driveway/steps/sidewalk (front/back).
 - k. Recreational vehicle parked in housing area (RV/Trailer/ATV/Boat/Canoe).
 - l. Other violations of the housing handbook.

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4. All residents who receive notification to correct deficiencies must correct them in 36 hours. One copy of the notification will be placed on the residents quarters, one copy will be forwarded to the military sponsor's chain of command, and one copy will be retained by Post Operations. If deficiencies are not corrected within 36 hours, a second notification will be sent to the military sponsor, directing them to make an appointment with the Post Sergeant Major. If the military sponsor does not make the appointment or does not rectify the deficiency after meeting with the Post Sergeant Major, the military member's privilege to reside in government housing may be revoked.

5. The point of contact for this policy is Post Operations at 384-2337 or 384-2199.

DAVID L. SHUTT
LTC, AR
Post Commander

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