



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, U.S. ARMY ALASKA  
600 RICHARDSON DRIVE # 6000  
FORT RICHARDSON, ALASKA 99505-6000

APVR-RPC (600-200)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Health and Welfare Inspections of Quarters (Post Commander Policy #24-18)

1. References.

- a. AR 210-50 Housing Management
- b. Resident's Handbook, Fort Richardson
- c. AR 600-200 Command Policy
- d. Manual for Courts Martial, Military Rules of Evidence (Rule 313 and 315)

2. All personnel assigned quarters are required to maintain them in a clean, sanitary and safe condition.

3. If the Housing office receives a report about a possible health and welfare issue in government quarters, the Housing Liaison NCO will contact the Chain of Command of the soldier assigned to the quarters and request the soldier's permission to enter the quarters and conduct an inspection of the quarters. If the soldier declines permission to enter the quarters, the Housing Liaison NCO will forward all pertinent information through the Office of the Staff Judge Advocate to the Post Commander who may, depending upon the facts, authorize either an inspection or search of the quarters.

4. If an inspection of the soldier's quarters is completed and it is determined that the report is founded, the following actions, at a minimum, will occur:

- a. The Chain of Command will assist the soldier in complying with basic housekeeping practices.
- b. The soldier will receive a memorandum from the Post Commander, outlining the deficiencies and necessary corrective action, along with an appointment for a reevaluation of the quarters within 48 hours of receipt.
- c. The soldier and Chain of Command will schedule an appointment with the Post Commander to explain why the soldier should be allowed to retain government housing.

//signed//  
DAVID L. SHUTT  
LTC, AR  
Post Commander

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