



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, U. S. ARMY ALASKA
600 RICHARDSON DRIVE #5000
FORT RICHARDSON, ALASKA 99505-5000



APVR-AG

14 NOV 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Sponsorship Program (CG/CofS Policy Statement #0-12)

1. References:

- a. AR 600-8-8, The Army Sponsorship Program.
- b. United States Army Alaska (USARAK) Reg 600-8, USARAK Sponsorship Program.

2. Moving to a new duty station is one of the most stressful times for soldiers, DoD civilians and their families. An effective sponsorship program will help alleviate this stress and improve unit cohesion and readiness by decreasing distracters that hamper personal performance and mission accomplishment. Sponsorship is a commander's program in which commanders and individual sponsors are key to success. Your sponsorship program should be part of your unit's reception, orientation and integration program.

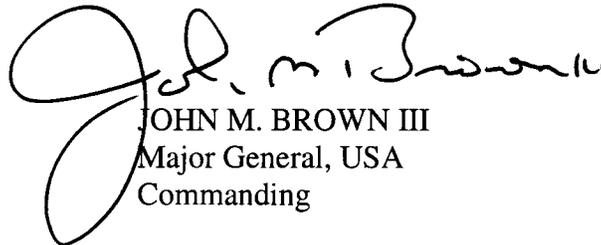
3. All commanders and staff directors in USARAK are responsible for the management of the sponsorship program. Commanders and staff directors will ensure each new soldier and civilian is appointed an appropriate sponsor. Sponsors will have similar demographics to the incoming soldiers; e.g., a single soldier living in the barracks will sponsor a single soldier expected to live in the barracks. The USARAK G1, Officer and Enlisted Strength Management Branch, will provide the name and mailing address of the new member to the gaining commander or director. Upon notification of sponsorship duty, designated sponsors will immediately call (government telephone authorized) the inbound soldier and send a letter of sponsorship. At minimum, sponsors will provide information on the command, the member's job, housing availability, and any other information/assistance the new member requests. Soldiers will encourage inbound personnel to visit the USARAK website at www.usarak.army.mil. Welcome packets available at post relocation offices (Army Community Service) highlighting information on the post and local area will be mailed to all inbound soldiers by the sponsor.

4. The USARAK Directorate of Community Activities and USARAK G1, Plans and Operations Branch, are available to assist any unit in developing a sponsorship training program.

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5. The proponent for this policy is the USARAK G1.



JOHN M. BROWN III
Major General, USA
Commanding

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