DEPARTMENT OF THE ARMY
HEADQUARTERS, U. S. ARMY ALASKA
600 RICHARDSON DRIVE #5000
FORT RICHARDSON, ALASKA 99505-5000

REPLY TO ATTENTION OF

APVR-WAG-R

11 DEC 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Alaska (USARAK) Education Reenlistment Incentive (CG/CofS Policy #0-21)

1. This policy statement establishes the USARAK Education Reenlistment Incentive for initial term and mid-career soldiers reenlisting under the provisions of Table E-2, AR 601-280, Current Station Stabilization Reenlistment Option. This incentive affords soldiers the maximum amount of off-duty time to pursue their educational goals. This is a local incentive and will not be entered on official reenlistment documents. This incentive is to enhance AR 601-280 and the USARAK Total Army Retention Program.

2. Eligible soldiers who elect to participate in the Education Reenlistment Incentive:

a. must submit the USARAK Education Incentive Memorandum of Understanding (MOU) (enclosure) and DA Form 3340 (Request for Reenlistment) to their unit commander for approval prior to reenlisting.

b. may pursue educational goals for one semester and are authorized a maximum of 12 semester hours of classes at a regionally accredited institution offering vocational and/or college level courses. Soldiers must begin their educational programs within six months of the date of reenlistment.

c. are responsible for all expenses incurred in connection with schooling. Soldiers may use their Montgomery GI Bill or other educational entitlements, grants and scholarships, and tuition assistance (TA) when authorized and available. The Education Reenlistment Incentive guarantees soldiers time but not financial aid (e.g., TA, Pell Grants, or Veteran Affairs (VA) benefits) to attain college credits. Soldiers are subject to TA limitations in effect at the time of their enrollment into a course.

d. are released from training, exercises, details, and roster-type duties that would interfere with school attendance on the days the soldier must physically attend class. Exemptions do not apply to an actual contingency mission, wartime deployment, and JRTC or NTC deployments. If possible, soldiers so affected will be rescheduled for completion of their programs. School dates should be scheduled around JRTC and NTC training.

3. The Education Reenlistment Incentive is available to soldiers meeting the following criteria:

a. meet the basic eligibility criteria prescribed in Chapter 3, AR 601-280, without waiver of disqualification.

b. fully qualify for and reenlist under the provisions of Table E-2, AR 601-280, Current Station Stabilization Reenlistment Option for a minimum of three years.

c. be an initial term soldier in the rank of PFC (two-year enlistee) or initial term / mid-career soldier in the rank of SPC through SSG.

4. The unit commander will ensure the following actions are completed:

a. the Education Center counselor responsible for the unit advises the soldier of available courses, completes all applicable actions for enrollment and financial assistance, and completes the USARAK Reenlistment Incentive MOU. The counselor will ensure that the soldier understands the requirement to maintain satisfactory academic performance.

b. at the commander's discretion, soldiers may be released from duty early (up to one-half day) to prepare for or attend school. In addition, the commander will stipulate that any work missed because of school may have to be made up later, to include during normal off-duty hours. Commanders will not release a soldier for the entire duty day to attend civilian schooling. Soldiers will maintain proficiency with their individual weapon, meet physical fitness standards, and maintain proficiency on common skills. Commanders will ensure that evaluation of the soldier's individual skills has minimum impact on the soldier's school attendance.

c. daily accountability and compliance of personal appearance standards will be maintained. The battalion commander may void the conditions of this reenlistment option if the soldier fails to attend class or fails to maintain a letter grade of "C" or above in any course. Soldier actions that warrant disciplinary action (UCMJ or adverse administrative action) after the soldier reenlists for this incentive may also result in termination. The unit commander must submit in writing a request to the battalion commander to remove the soldier from the program. Battalion commanders and above have the authority to remove a soldier from this program.

5. The brigade-level reenlistment office or the Senior Career Counselor for the separate battalions/units will maintain a file copy of the USARAK Education Reenlistment Incentive MOU.

6. Point of contact for this policy statement is the USARAK Retention Office, 353-2150.

Encl

JOHN M. BROWN III
Major General, USA
Commanding

DISTRIBUTION:
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MEMORANDUM OF UNDERSTANDING
FOR
UNITED STATES ARMY ALASKA (USARAK)
EDUCATION REENLISTMENT INCENTIVE

PRIVACY ACT STATEMENT

AUTHORITY: Title 44, USC 3101. PURPOSE: To verify a soldier's participation in the USARAK Education Reenlistment Incentive.

ROUTINE USERS: Utilized by unit commanders, retention personnel and education counselors to document a soldier's attendance in a civilian education program.

CONSEQUENCES OF FAILING TO PROVIDE THE REQUESTED INFORMATION: Disclosure of SSN is voluntary; however, failure to provide may affect the soldier's participation in this reenlistment incentive.

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1. I,_____, _____, _____,
(RANK) **(NAME)** **(SSN)**

_____,
(UNIT)
request reenlistment for the Table E-2, Current Station Stabilization Reenlistment Option and elect to participate in the USARAK Education Reenlistment Incentive. I have been counseled by a representative of the Education Center.

2. I plan to enroll in the following areas of study [this information may not be available at the time of reenlistment and may have to be added later]:

Area of Study	Credit Hours	Time Period

3. Education Center Verification

NAME: _____ **TITLE:** _____

SIGNATURE: _____ **DATE:** _____

4. Soldier's Statement of Understanding:

I have read the terms and conditions of the USARAK Education Reenlistment Incentive and understand the funding for my education is an individual responsibility that is neither guaranteed by nor tied to contractual obligations of my reenlistment. This incentive guarantees time and not financial aid (e.g., Tuition Assistance (TA), Pell Grants, or VA Benefits) to attain college credits. I am subject to TA limitations in effect at the time of enrollment into a course.

I understand that I must maintain satisfactory academic performance and attendance, and my individual physical fitness throughout the education period. Failure to do so will void the educational guarantee of this incentive. Satisfactory academic performance is a letter grade of "C" or above. I also understand that the commander may terminate my participation in this incentive for JRTC, NTC, an actual contingency mission, wartime deployment or if my conduct warrants disciplinary action (UCMJ or adverse administrative action).

SIGNATURE: _____ DATE: _____

5. Unit Commander's Authorization:

_____ participation in the education
(SOLDIER'S NAME)

incentive will cover the period _____ thru _____
(DAY/MONTH/YEAR) (DAY/MONTH/YEAR)

CLASSES WILL COMMENCE WITHIN SIX MONTHS AFTER DATE OF REENLISTMENT!

NAME: _____RANK: _____

UNIT: _____

SIGNATURE: _____ DATE:_____