



DEPARTMENT OF THE ARMY  
HEADQUARTERS, U.S. ARMY ALASKA  
600 RICHARDSON DRIVE #5000  
FORT RICHARDSON, ALASKA 99505-5000

REPLY TO  
ATTENTION OF:

21 NOV 2002

APVR-RRM-DRIS

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Alaska (USARAK) Policy - Providing Department of Defense (DoD) Aircraft Support to non-DoD Governmental Agencies, (CG/CofS Policy Statement #0-28)

1. PURPOSE. This policy prescribes responsibilities and provides policy, procedures, and guidance for providing DoD aircraft to non-DoD governmental agencies. This policy does not cancel, modify, or supersede the DoD policy to conduct Innovative Readiness Training (IRT) as prescribed in Department of Defense Directive 1100.20.

2. APPLICABILITY. This policy applies to commanders and managers at all levels of units, organizations, and activities of the active Army assigned or attached to USARAK. It remains in effect during all levels of mobilization.

3. REFERENCES.

a. Department of Defense Directive 4500.9, Transportation and Traffic Management, 26 Jan 89.

b. Department of Defense Directive 4515.13-R, Air Transportation Eligibility, 9 Apr 98.

c. Department of Defense Directive 1100.20, Support and Services for Eligible Organizations and Activities Outside the Department of Defense, 30 Jan 97.

d. Department of Defense Instruction (DoDI) 4000.19, Interservice and Intragovernmental Support, 9 Aug 95.

e. Army Regulation (AR) 5-20, Commercial Activities Program, 1 Oct 97.

4. GENERAL. DoDD 4500.9 and DoDD 4515.13-R publish the requirements that must be met prior to a commander committing to provide aviation support to a non-DoD governmental agency.

a. DoDD 4500.9 provides in part that:

(1) Airlift approval authority for movements supporting activities other than DoD Components is vested solely with the Secretary of Defense. Requests from non-DoD governmental agencies will be submitted through their formal channels to the Office of the Secretary of Defense (OSD) for approval.

(2) The head of the requesting agency will make the request under Title 31 U.S.C. Sections 1535 and 1536. The requesting agency must provide a determination that the request is in the best interest of the government and that commercial transportation is not available or,

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for reasons that must be specified, is not capable of satisfying the movement requirement.

(3) Reimbursement for transportation provided by DoD to other U.S. Government and non-U.S. Government agencies or private individuals is required and shall be in accordance with DoD 7220.9-M.

(4) Non-DoD U.S. Government rates will recover costs that shall offset expenses from appropriated funds such as military and civilian pay or funded fringe benefit costs, and recover other significant costs such as the cost of fuel, landing fees, etc.

b. DoDD 4515.13-R provides in part that:

(1) Local commanders may provide transportation on DoD owned or controlled aircraft for the following without prior approval:

(a) Individuals engaged in search and rescue.

(b) Individuals who are in immediate danger of loss of life, limb, or sight to places where adequate medical care is available.

(c) Civilian personnel with equipment voluntarily engaged in search and rescue.

(2) Request for exception to policy may be considered for "noninterference (reimbursable)" and "noninterference (nonreimbursable)". Exceptions shall be considered for approval only when very unusual circumstances indicate that adherence to policy is contrary to the best interest of the DoD component concerned.

(3) A commander shall not make an airlift commitment before obtaining approval.

## 5. POLICY AND PROCEDURES.

a. USARAK will comply with all DoD and other applicable directives and regulations to ensure that the appropriate approval is received and required reimbursement procedures are in place prior to making a commitment to provide DoD aircraft support to non-DoD federal agencies.

b. The G3, Directorate of Plans, and Training (DPT) will serve as the focal point for processing aviation requests from non-DoD governmental agencies.

c. USARAK will provide all information required for inclusion in the agency's approval request.

## 6. RESPONSIBILITIES.

a. G3/DPT:

(1) Serve as the focal point for receiving all requests for aircraft support from non-DoD governmental agencies.

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(2) Notify the requesting agency of their responsibility to prepare and submit a request for formal approval to the OSD.

(3) Provide the requesting agency a validation of the supportability of the request on a noninterference basis.

(4) Provide the requesting agency a validation of the training value of the requested support based on Mission Essential Task List (METL) training standards.

(5) Provide mission flight hour requirement, type of aircraft, number of personnel involved, and TDY location and duration if any to DRM Program Budget Division (PBD) for cost calculations.

(6) Provide the requesting agency the completed cost calculation of all USARAK costs associated with providing the requested support for their budget/reimbursement planning.

(7) Notify the Directorate of Resource Management (DRM), Staff Judge Advocate, Public Affairs Office, and Internal Review and Audit Compliance Office of all pending requests.

(8) Upon receipt of OSD approval task the appropriate unit to conduct the support as described in the approval.

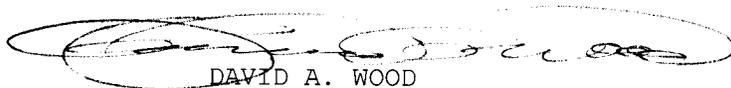
b. DRM:

(1) Through the Program Budget Division, calculate the mission costs based upon information provided by G3/DPT (flight hour requirement, type of aircraft, number of personnel involved, and TDY location and duration). The cost per flight hour will be based on the non-DoD Federal or non-Federal User rate for the current FY. Provide the completed calculations to G3/DPT.

(2) Through the Program Budget Division, establish a mutually agreed upon funding process with the requesting agency for reimbursement of USARAK costs associated with performing the OSD approved support.

(3) Through the Defense Regional Interservice Support Office, prepare an appropriate agreement for OSD approved recurring aircraft support to non-DoD governmental agencies.

7. EFFECTIVE DATE. This policy is effective immediately.



DAVID A. WOOD  
Colonel, GS  
Chief of Staff

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