

DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY ALASKA
Fort Richardson, Alaska 99505-5000

United States Army Alaska Regulation 215-5

31 January 1998

Morale, Welfare, and Recreation

Installation Morale, Welfare, and Recreation Fund Council

Summary. This regulation concerning the Installation Morale, Welfare, and Recreation Fund Council has been revised. This regulation implements the provisions of the Army Regulation (AR) 215 series, regarding the establishment and operation of the Installation, Morale, Welfare and Recreation Fund (IMWRF) Council. It prescribes the structure, composition, functions and responsibilities of this nongoverning council. Revisions include unit name, job title, and address changes and the removal of a reference.

Applicability. This regulation applies to all United States Army Alaska (USARAK) general, special, directorate staffs; tenant units, and all units under command of this headquarters.

Impact on New Manning System. This regulation does not contain information that affects the new manning system.

Supplementation. Supplementation of this regulation is prohibited without prior approval from the Director of Community Activities, Attention: APVR-RCA, Fort Richardson, Alaska 99505-6600.

Interim changes. Interim changes to this regulation are not official unless the Director of Information Management authenticates them. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

Suggested improvements. This regulation's proponent agency is the Directorate of Community Activities, Community Recreation Division. Users are invited to send comments and suggested improvements on Department of the Army (DA) Form 2028 (Recommended Changes to Publications and Blank Forms) directly to APVR-RCA.

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1. Purpose

This regulation prescribes the authority and responsibility, structure, composition, functions, and meetings of the Installation, Morale, Welfare, and Recreation Fund Council (IMWRFC).

2. References

a. Required publications.

(a) AR 215-1 (Nonappropriated Fund Instrumentalities and Morale, Welfare, and Recreation Activities). Cited in paragraph 4c.

(b) AR 215-4 (Nonappropriated Fund Contracting). Cited in paragraph 4a.

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b. Referenced form. DA Form 2028 (Recommended Changes to Publications and Blank Forms) is a referenced form. It is cited in the suggested improvements statement.

3. Explanation of terms

- a. AR..... Army Regulation
- b. DA..... Department of the Army
- c. IMWRF..... Installation Morale, Welfare, and Recreation Fund
- d. IMWRFC..... Installation Morale, Welfare, and Recreation Fund Council
- e. USARAK..... United States Army Alaska

4. Authority and responsibility

a. The Commander, USARAK, has appointed the Garrison Commander responsible for operating and controlling IMWRF and its programs. The Garrison Commander establishes, appoints, and chairs the IMWRFC. In the Garrison Commander's absence, the Acting Garrison Commander chairs the meeting. The Garrison Commander is delegated authority by the Installation Commander to approve purchase requests for entertainment, supplies, and services in excess of \$25,000.00 as authorized by AR 215-4, paragraph 1-12a; to ratify unauthorized commitments of \$25,000.00, or less, as authorized by AR 215-4, paragraph 1-24b; and to approve/disapprove the IMWRFC meeting minutes.

b. The Director of Community Activities is the staff officer responsible to the Garrison Commander for staff proponentcy of this command's people programs designed to enhance morale and promote readiness.

c. The Assistant Director for Community Activities is the IMWRF business/fund manager who exercises the fiduciary responsibility and other functions cited in AR 215-1, paragraph 5-6. The Assistant Director for Community Activities will furnish the minutes of IMWRFC meetings.

5. Structure

The IMWRFC is a consolidation of all installation Nonappropriated Fund Instrumentality councils under the IMWRF. The IMWRFC is established as a nongoverning council. It exists to provide post command input on the need for, and quality and resourcing of human services and community programs to best meet such needs and interests of military personnel, their family members, and other authorized patrons of IMWRF activities throughout this command.

6. Composition

The IMWRFC is comprised of the Garrison Commander and Command Sergeant Major, the three Post Commanders, the Director of Community Activities and the Assistant Director for Community Activities as members, and others as advisors on an as-needed basis. The IMWRFC meetings are open to any major subordinate and tenant commanders and their command sergeants major, any community mayors, unit family support group representatives and the Retirement Services Officer at the post where the IMWRFC is convened.

7. Functions

The IMWRFC—

- a. Represents the interests and concerns of authorized patrons and Nonappropriated Fund Instrumentality management.
- b. Annually reviews and recommends validation/prioritization of Nonappropriated Fund major construction plans, considering project purpose, need, and affordability in the IMWRF cash flow plan.
- c. Annually reviews by post allocation of IMWRF monies for capital purchases, considering equipment need, return on investment, and affordability in the IMWRF cash flow plan.
- d. Reviews and provides input on the adequacy and equitableness of fees, charges, and dues structures.
- e. Reviews financial statements and survey/investigation reports on the loss of IMWRF assets and suggests appropriate actions to improve operations, financial conditions, and administration.
- f. Ensures that prescribed standards of conduct are distributed, periodically reviewed, and complied with by all employees.
- g. Annually reviews IMWRF operations to ensure the purposes for its establishment and continuance remain valid.
- h. Forms committees as necessary.
- i. Records all recommendations and operational and policy positions in the formal minutes of each convened meeting for submission to the Garrison Commander.

8. Meetings

- a. The IMWRFC will meet at least twice a year, and at the call of the IMWRFC chairperson.
- b. A meeting quorum for voting purposes will be constituted only when a majority of those members cited in paragraph 6 is present.
- c. The IMWRFC will not act on requests that are not approved agenda items, except in extraordinary cases, as determined by the chairperson.

FOR THE COMMANDER:

CHARLES R. DEWITT
Colonel, GS
Chief of Staff

//Original Signed//
WILLIAM F. HIGGINS, JR.
LTC, SC
Director of Information Management

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