



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY GARRISON ALASKA
600 RICHARDSON DRIVE # 6000
FORT RICHARDSON, ALASKA 99505-6000

APVR-GC

23 SEP 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Minutes of the 24 August 2004 United States Army Garrison Alaska (USAG-AK) Well-Being Steering Committee (WBSC) Meeting

1. The meeting of the USAG-AK Well-Being Steering Committee (WBSC) was held on 24 August 2004. COL Donna Boltz, USAG-AK Commander, called the meeting to order at 1335 and welcomed the new members. In her opening remarks, COL Boltz reviewed the WBSC responsibilities, expressed her satisfaction with the process, the functioning of the installation Well-Being Action Councils, and the overall progress toward expanding the holistic approach across all processes.

2. In attendance at the meeting were:

COL Donna Boltz	COL Bluett
LTC Brown	LTC Shutt
CSM Watson	Mr. Mauer
Mr. Peet	LTC Hanneman
LTC Fisher	DENTAC Representative
Mr. Hone	PAO Representative
Mr. Lambert	Mrs. Shoffner

3. IMA Well-Being visit. Mr. Lambert provided the WBSC members with an overview of the visit to USAG-AK by Mr. Keith Joseph, IMA Well-Being Project Director and Ms. Pamela Holloway, IMA Well-Being Senior Analyst. The purpose of the visit was to find out how the Army Well-Being initiative is being implemented in Alaska and gain some practical knowledge that will help in finalizing the IMA Well-Being policy. Mr. Joseph and Ms. Holloway briefed and observed the Fort Richardson Well-Being Action Council and Mr. Joseph attended and briefed the Fort Wainwright Council as well.

4. FWA Well-Being active issues. LTC Brown reviewed with the council the following issues:

a. Deployment: An ongoing issue for which a council subcommittee is developing a matrix for this critical area. Deployment will remain an active issue.

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b. AAFES product shortages: Several focus groups were conducted with various constituents. Shortage of winter items is being worked through AAFES HQs. A Focus group (with teens) to discuss children's items is planned in Aug. Issue to remain open.

c. Lack of theater at FWA: A 15 by 20 foot screen and projector are being installed at the Artic Oasis. Thanks to AAFES and CSM Bunting, first-run movies will be available for community enjoyment when the theater is operational. Issue to remain open.

d. Lack of Shuttle system: MWR procured a 36-passenger bus. The plan is to explore the use of GWOT funds to hire a driver to meet the needs of Soldiers and family members. Issue to remain open.

e. Child care excess demand: Excess demand is currently at 30 in spite of the increase in FCC homes from 28 to 40. Working group to look at the home alone policy and available services to children 3 to 5 and 6th and 7th graders. Issue to remain open.

5. FRA Well-Being active issues. LTC Shutt reviewed with the council the following:

a. FRA lacks a Community Center: Added during the MILCON planning charette – currently priority #53 on the USAG-AK/USARAK 1-N MILCON list.

b. Parking for two POVs in Housing: Interim solution is to provide temporary gravel parking areas where available; long term is planning for multiple car family parking.

c. Better lighting on Davis Highway Turnoff to EAFB intersection to Joint Mall: 3rd Mission Support Commander will have intersection marked with reflective sign. Long term solution is a new road to be constructed with the EAFB new housing.

d. Housing snow removal: Related to item b. above. Congested parking hinders snow removal. Solving the parking problem will solve this issue.

e. Pharmacy wait time: Sent to EAFB Hospital customer service branch.

f. ID cards for retired DoD Civilians: Working issue. Garrison Commander has authority to issue but no resources.

g. Disparity in training opportunities between NOR and SOR: Working issue. Provided to CPAC/CPOC for resolution.

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h. Hunting and fishing fees on FRA: Working issue. Referred to DPW for resolution.

6. New business.

a. FRA mobilization and deployment survey results: LTC Shutt discussed the results with the council (slides attached). Resolution of most findings requires the action of the mission Commanders.

b. Integration efforts:

(1) ICE. The ICE comment system is yet to be implemented at the FRA newcomers orientation.

(2) Briefing of Well-Being at newcomers orientation. An overview of the Well-Being initiative has been provided to the GCs for implementation at newcomers orientation (slides attached).

c. FWA Mega meeting initiative: LTC Brown provided the council with an overview of the concept and stated the first Mega meeting will be held 18-19 November 2004. Mega meetings will be an open forum for customers and customer service issues across the community spectrum. The forward thinking approach stimulates involvement, facilitates more efficient use of work hours (morale and PIR issue) and creates ability for cross-leveling of issues. The Mega meeting will eliminate the need for the Community Action Council and will host all mandatory quarterly meetings.

d. USAG-AK Well-Being policy: COL Boltz informed the council that a new Well-Being MOI is being developed by Mr. Lambert and will be soon sent for review. The new policy will help us move forward and build upon what we have accomplished thus far.

7. Taskers.

a. Request IMA review the home alone policy. Action office: DMWR

b. Review DOL and DPW corporate assessment results with the 172nd SBCT. Action office: FWA Garrison

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- c. Implement ICE at newcomers orientation. Action office: FRA Garrison
 - d. Add Well-Being slides to the Command brief at newcomers orientation. Action office: Installation GCs.
 - e. Review IMWRF management process. Action office: USAG-AK Commander
 - f. Complete the Well-Being MOI. Action office: Well-Being Coordinator
8. COL Boltz closed stating this was very productive and made the following remarks:
- a. GCs to continue with bi-monthly meetings of the councils to strengthen the holistic approach before we move to a quarterly meeting.
 - b. Well-Being Coordinator to provide her office with a weekly ICE follow-up report.
 - c. Expand the WBSC to include the CoS, USAG-AK CSM, and the G-1.
9. The meeting was adjourned at 1455.
10. Minutes prepared by Mr. Lambert, USAG-AK Well-Being Coordinator.

//Original Signed//
DONNA G. BOLTZ
COL, MP
Commanding

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